**Republic of the Philippines**

**National Innovation Council**

**FY 2024 INNOVATION GRANTS**

**FORM 1: GRANT APPLICATION FORM**

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| **GENERAL INFORMATION OF THE PROPONENT** |
| **1.1 Type of Government****Office\*** |  |
| **1.2 Agency/Department\*** |  |
| **1.3 Proponent’s Address\*** |  |
| **Building Number, Street, Barangay** |
|  |  |
| **City/Municipality** | **Province/District** |
|  |  |
| **Region** | **Postal Code** |
| **1.4 Head of Proponent Agency\*** |  |  |
| **Name** | **Designation** |
| **1.5 Proponent Agency’s Contact Details\*** |  |  |
| **Official Email Address** | **Telephone Number** |
| **1.6 Program/Project Leader** (must hold a plantilla position)**\*** |
|  |  |
| **Name** | **Designation** |
|  |
| **Office** |
|  |  |  |
| **Email Address** | **Mobile Number** | **Telephone No.** |
| **1.7 Program/Project Focal** (optional) |
|  |  |
| **Name** | **Designation** |
|  |
| **Office** |
|  |  |  |
| **Email Address** | **Mobile Number** | **Telephone No.** |

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| **DETAILS OF THE PROGRAM/PROJECT PROPOSAL** |
| **2.1 Proposal Title**\* |
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| **2.2 Short Description of the Proposal** (maximum of 100 words)\* |
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| **2.3 Funding Requirement**\* |  |
| **2.4 Implementation Period**\* | September 2024 | September 2024 |
| **From** | **To** |

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| **SCOPE OF THE PROGRAM/PROJECT PROPOSAL** |
| **3.1 Scale of Implementation**\* | Choose an item. |
| **3.2 Location of Implementation**\* |
|  |  |  |  |
| **Region** | **Province/District** | **City/Municipality** | **Barangay** |
| **3.3 Types of Innovation Program, Activity, and Project (PAP)**\*Please refer to [Annex A of Implementing Guidelines on the 2024 Innovation Grants](https://nedasapasig-my.sharepoint.com/%3Ab%3A/g/personal/hdalcomendas_neda_gov_ph/Eb_kCjFLrEFDo316ihZ_GMIBm-eT-xVuup7XHry12WFgOg?e=SMkLB8). |
| **Primary Typology** (choose 1 only) | **Secondary Typology** (choose 1 only) |
|  |  |
| **3.4 Partnerships**(if applicable, maximum of 5; required for programs/projects that are under *Commercialization*) |
| **Name of Partner Entity** | **Nature of Partnership Agreement** |
|  |  |
|  |  |
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| **OVERVIEW OF THE PROGRAM/PROJECT PROPOSAL** |
| **4.1 Problem Statement** (maximum of 100 words)\* |
| There is a significant gap in the skills of local facilitators to drive innovation, hindering communities from developing and implementing innovative solutions. This lack of training results in missed opportunities for collaboration and a supportive environment for innovation, which are crucial for economic growth and inclusive development. |
| **4.2 Target Beneficiaries**\* |  |
| **4.3 Specific Target Groups**(if applicable; click all that apply) | [ ]  Youth & Children[ ]  Indigenous Peoples[ ]  Geographically Isolated and Disadvantaged Areas[ ]  Senior Citizen[ ]  Persons with Disability (PWD)[ ]  Gender and Development (GAD) groups [ ]  Others \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_   |
| **4.4 Gender Sensitivity and Responsiveness**\* |
| 1. Are women and girl children among the direct or indirect beneficiaries of the proposed program/project? (Tick one box only.)
 |
| [ ]  Yes | [ ]  Partly | [ ]  No |
| 1. Did women and men in the beneficiary groups participate in the program/project design?

(Tick one box only.) |
| [ ]  Yes | [ ]  Partly | [ ]  No |
| 1. Has the program/project considered its long-term impact on women’s socioeconomic status and empowerment? (Tick one box only.)
 |
| [ ]  Yes | [ ]  Partly | [ ]  No |
| 1. Has the program/project proposal included strategies for avoiding or minimizing negative impact on women’s status and welfare? (Tick one box only.)
 |
| [ ]  Yes | [ ]  Partly | [ ]  No |
| 1. Does the program/project have clear gender equality goals, objectives, outcomes, or outputs?

(Tick one box only.) |
| [ ]  Yes | [ ]  Partly | [ ]  No |
| If applicable, please provide details or explanations on how the program/project ensures that its initiatives and activities are gender-sensitive and responsive. (maximum of 150 words) |
|  |
| **4.5 Logical Framework**\* |
| **General Objective** (Indicate the primary and overarching goal that the program/project aims to achieve; provide long-term impact/goal that the program/project will contribute to, if possible.) |
|  |
| **Specific Objective No. 1** (Identify the key intentions of the program/project by specifying the objectives into a clear, detailed, and measurable statement. It should be able to define the steps towards achieving the proposal’s general objective statement.) |
|  |
| **Outcome No. 1** (Identify medium-term goals/impact that the specific objective intends to contribute to but cannot directly or solely achieve. Include indicators and timeframe, if applicable.) |
|  |
| **Activity/ Physical Outputs**(Enumerate and break down specific objectives into activities. They should be measurable, achievable, and verifiable. It may include optional activities that may enhance the proposal.) | **Output Indicator**(Identify an indicator for each activity listed to assess whether it is being achieved. It should be quantifiable, either in numbers, percentages, rates, or ratios.) |
|  |  |
|  | 2.  |
| (+) | ​(+) |
| **Specific Objective No. 2** (Identify the key intentions of the program/project by specifying the objectives into a clear, detailed, and measurable statement. It should be able to define the steps towards achieving the proposal’s general objective statement.) |
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| **Outcome No. 2** (Identify medium-term goals/impact that the specific objective intends to contribute to but cannot directly or solely achieve. Include indicators and timeframe, if applicable.) |
|  |
| **Activity/ Physical Outputs**(Enumerate and break down specific objectives into activities. They should be measurable, achievable, and verifiable. It may include optional activities that may enhance the proposal.) | **Output Indicator**(Identify an indicator for each activity listed to assess whether it is being achieved. It should be quantifiable, either in numbers, percentages, rates, or ratios.) |
|  |  |
|  | 2.  |
| (+) | ​(+) |
| **Specific Objective No. 3** (Identify the key intentions of the program/project by specifying the objectives into a clear, detailed, and measurable statement. It should be able to define the steps towards achieving the proposal’s general objective statement.) |
|  |
| **Outcome No. 3** (Identify medium-term goals/impact that the specific objective intends to contribute to but cannot directly or solely achieve. Include indicators and timeframe, if applicable.) |
|  |
| **Activity/ Physical Outputs**(Enumerate and break down specific objectives into activities. They should be measurable, achievable, and verifiable. It may include optional activities that may enhance the proposal.) | **Output Indicator**(Identify an indicator for each activity listed to assess whether it is being achieved. It should be quantifiable, either in numbers, percentages, rates, or ratios.) |
|  |  |
| 2.  | 2.  |
| (+) | ​(+) |
| **4.6 Narrative of Implementation Plans and Strategies**\* |
| Outline the implementation plans and strategies, including key activities, timelines, resource allocation, and potential risks, to ensure the successful execution of the program/project (maximum of 500 words). |
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| **4.7 Innovativeness, Responsiveness and Scalability of the Proposed Program/Project**\* |
| Discuss how the proposed innovation differs from existing solutions in the field or market, specifically addressing the identified challenges in the target areas. Provide details on how the program/project will meet the needs of users, beneficiaries, and key stakeholders, and explain its potential for scalability at the community, local, regional, national, or international level (maximum of 500 words). |
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| **4.8 Socioeconomic and Environmental Impact of the Proposed Program/Project**\* |
| Explain the potential of the proposed program or project to create positive socioeconomic and environmental impacts for its target beneficiaries, contributing to inclusive growth and community well-being. Provide verifiable data to support your statements, if available (maximum of 500 words). |
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| **4.9 Feasibility and Sustainability of the Proposed Program/Project**\* |
| Explain how the proposed project or program can be feasibly implemented within the given timeline and budget. Provide a detailed sustainability plan to ensure the continuation of activities beyond the initial funding support (maximum of 500 words). |
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| **STRATEGIC ALIGNMENT** |
| **5.1 Innovation Goals and Sector Relevance** (National Innovation Agenda and Strategy Document 2023 - 2032)\* Please refer to this [link](https://neda.gov.ph/niasd-2023-2032/). |
| **Primary Sector**\*(choose one only) | **Secondary Sector**(choose one only) |
|  |   |
| **5.2 Responsiveness to the Philippine Innovation Act** (choose maximum of 3)\* Please refer to this [link](https://neda.gov.ph/wp-content/uploads/2019/12/RA-11293-or-the-Philippine-Innovation-Act.pdf). |
| [ ]  MSME Innovation (Section 12)  [ ]  Innovation Centers and Business Incubators (Section 13)[ ]  Regional Innovation and Cluster Development Program (Section 14)[ ]  Strategic RD&E (Section 15)[ ]  Diaspora for Innovation and Development (Section 18)[ ]  Advocacy and Community Education (Section 20)[ ]  Public Sector Innovation[ ]  Inclusive/ Social InnovationInnovation Instruments (Section 16)[ ]  Technology Programs[ ]  Technology Platforms[ ]  Human Capacity Building Programs[ ]  Innovation Networks[ ]  S&T Parks |
| **5.3 Applicable Sustainable Development Goals (SDGs)** (choose maximum of 3)\*Please refer to this [link](https://sdg.neda.gov.ph/). |
| [ ]  SDG 1: No Poverty[ ]  SDG 2: Zero Hunger[ ]  SDG 3: Good Health and Well-being[ ]  SDG 4: Quality Education[ ]  SDG 5: Gender Equality[ ]  SDG 6: Clean Water and Sanitation[ ]  SDG 7: Affordable and Clean Energy[ ]  SDG 8: Decent Work and Economic Growth[ ]  SDG 9: Industry, Innovation and Infrastructure  | [ ]  SDG 10: Reduced Inequality[ ]  SDG 11: Sustainable Cities and Communities[ ]  SDG 12: Responsible Consumption and Production[ ]  SDG 13: Climate Action[ ]  SDG 14: Life Below Water[ ]  SDG 15: Life on Land[ ]  SDG 16: Peace and Justice Strong Institutions[ ]  SDG 17: Partnerships to achieve the Goal |
| **5.4 Alignment to the Philippine Development Plan 2023 - 2028**\* Please refer to this [link](https://pdp.neda.gov.ph/philippine-development-plan-2023-2028/). |
| [ ]  Chapter 2: Promote Human and Social Development[ ]  Chapter 3: Reduce Vulnerabilities and Protect Purchasing Power[ ]  Chapter 4: Increase Income-earning Activities [ ]  Chapter 5: Modernize Agriculture and Agribusiness[ ]  Chapter 6: Revitalize Industry[ ]  Chapter 7: Reinvigorate Services[ ]  Chapter 8: Advance Research & Development, Technology, and Innovation[ ]  Chapter 9: Promote Trade and Investments | [ ]  Chapter 10: Promote Competition and Improve Regulatory Efficiency[ ]  Chapter 11: Ensure Macroeconomic Stability and Expand Inclusive and Innovative Finance[ ]  Chapter 12: Expand and Upgrade Infrastructure[ ]  Chapter 13: Ensure Peace and Security, and Enhance Administration of Justice[ ]  Chapter 14: Practice Good Governance and Improve Bureaucratic Efficiency[ ]  Chapter 15: Accelerate Climate Action and Strengthen Disaster Resilience |
| **5.5 Alignment to the Regional Development Plan/s** (if applicable; indicate the chapter/s where the proposal aligns)Please refer to this [link](https://pdp.neda.gov.ph/rdp-2023-2028/). |
| 1. Chapter \_\_ - \_\_\_\_\_\_\_\_\_\_\_
2. Chapter \_\_ - \_\_\_\_\_\_\_\_\_\_\_
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| **SUPPORTING DOCUMENTS** (to be sent together with other forms) |
| **Curriculum Vitae or Personal Data Sheet of the Program/Project Leader**\*  |  |
| **Technical Drawings** (if applicable) |  |
| **Most Recent Agency Scorecard or Any Proof of Compliance to Performance and Reporting standards, such as Transparency Seal, ISO Quality Management System, FOI, Citizen’s Charter, etc.** (if available) |  |
| **Other supporting documents** (in PDF, JPEG, or PNG file) |  |